

**Kansas Section
Society for Range Management**

**Guidelines for the
Planning Committee**

Purpose: The planning committee is to provide a continuing review of Section activities in programs, finance, administration and other Section activities.

Structure: This committee is composed of:

Two immediate Past Presidents - The most recent serving as chairperson
Three other former section officers appointed by the incoming President

Appointments and vacancies on the Committee will be filled at the discretion of the president.

Responsibilities:

Responsibility of this committee requires that the President and Board of Directors members take action on any item presented by the planning committee. The planning committee acts as an advisory committee to the President and Board of Directors members.

1. Review and monitor Section activities and projects such as annual meetings, publications, membership, current rangeland issues, structure organization, financial needs and public relations.
2. Recommend goals and priorities for the Section. Goals and priorities may originate from within the committee, Section Board of Directors, other committees and individual members.
3. Develop guidelines in accomplishing goals and priorities.
4. Submit a written report on activities which is to be presented at all regularly scheduled meetings.